

OFFICER DECISION RECORD

Portfolio Holders: Cllr Chris Boden, Leader & Portfolio Holder for Finance, Cllr Samantha Hoy, Portfolio Holder for Housing and Licensing	Service: Licensing
CMT Officers: Amy Brown, Assistant Director, Peter Catchpole, Corporate Director and Chief Finance Officer	Delegated Power Being Exercised: Table 4 Paragraph 27 – The Chief Finance Officer to approve fees and charges unless part of the annual budget setting consultation with the appropriate Corporate Director and Finance Portfolio Holder
Subject of Decision: Taxi Inspection Fee	

Decision Taken To update the existing and agreed fees for 'Initial Test' and '6 Month Vehicles Compliance Fee (older vehicles)' with immediate effect. Additionally, to update the existing fee for 'Re-tests'. Decision To agree the fee of £86.00 for 'Initial Test' and the fee of £86.00 for '6 Month Vehicles Compliance Fee (older vehicles)' with immediate effect. Additionally to set the fee for Re-tests at £60.	
Reasons for the Decision: Modernised processes from the Council's Transformation Project and outsourcing of service provision creates reduced price combined MOT and Inspection certificate for drivers. This change will reduce the number of inspections taking place in-house, however it is still necessary to cover costs for this element of the licensing service.	
Alternative Options Considered (if appropriate): None. The contract states that under certain circumstances drivers can request their test be undertaken by the FDC Workshop.	
Background/Reports/Information considered and attached: The Taxi Inspection Fee has remained almost unchanged for several years while contracting out of the service took place. Already the fee was out of step with current costs and requires an increase from £63 to cover costs. With contracting the service out the necessary overheads of continuing to provide a test option will need sharing across a much smaller number of inspections.	
Officer's Signature Peter Catchpole, Section 151 Officer Amy Brown, Assistant Director	Date: 8 November 2023

Following consultation with: Councillor Hoy, Portfolio Holder for Housing and Licensing Councillor Boden, Leader and Portfolio Holder for Finance	
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Please forward to Democratic Services upon completion

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Date copy passed to Democratic Services: 08/11/23	Implementation Date: 08/11/23 (if not called-in) (Allow 5 clear working days after publication of decision)

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.